Guidelines for Candidates Taking the Online Assessment Test

Dear Candidate,
Thank you for being so interested in joining **PISES**. To ensure a smooth and fair experience during the online assessment, please carefully review the following guidelines:

Before the Test

1. **Eligibility Check**:
   o Confirm that you meet the eligibility criteria for the position you have applied for.
2. **Technical Requirements**:
   o Ensure a **stable internet connection** to avoid interruptions during the test.
   o Use a **desktop or laptop computer** with an updated browser (preferably Google Chrome).
   o Have a functioning external **webcam and microphone**, as the test may include identity verification or monitoring.
3. **Test Environment**:
   o Choose a **quiet and well-lit room** to take the test.
   o Avoid any background noise or distractions during the test.
   o Ensure you are the **sole participant** in the room.
4. **Materials Allowed**:
   o You may keep a pen, paper, and a calculator (if explicitly permitted) for solving problems.
   o Mobile phones, smart watches, or other electronic devices are prohibited during the test.
5. **Login Credentials**:
   o Your test login credentials will be emailed to you 24 hours before the test. Please ensure you log in on time.
   o Do not share your credentials with anyone else.

During the Test

1. **Test Timing**:
   o Log in at least **15 minutes before the test begins** to resolve any technical issues.
   o The test will be **timed**, and the timer cannot be paused once the test starts.
2. **Identity Verification**:
   o You may be required to verify your identity by showing a government-issued photo ID via webcam before the test begins.
3. **Instructions**:
   o Read the test instructions carefully before starting.
   o Questions may be **multiple-choice**, **essay-based**, or require **problem-solving** depending on the job role.

- o   Answer all questions honestly and to the best of your ability.
4. **Prohibited Activities**:
    - o   **Do not navigate away from the test window**, as this may lead to automatic disqualification.
    - o   Avoid discussing questions with anyone during or after the test.
    - o   Avoid making any noise in the room or the background, which may undergo disqualification.
    - o   The presence of any other person other than the candidate will result in disqualification.
    - o   Any suspicious activity (e.g., seeking external help, impersonation, forgery, and imposter) will result in disqualification.
5. **Technical Issues**:
    - o   If you encounter any technical difficulties during the test, notify the support team immediately via the **help option** provided on the test platform.

After the Test

1. **Submission**:
    - o   Ensure that all your answers are submitted before the timer runs out. Un-submitted answers will not be considered.
    - o   Once submitted, you will receive a confirmation message.
2. **Result Notification**:
    - o   Results will be communicated via email within **30 to 45 days**.
    - o   Shortlisted candidates will be contacted for the next stage of the recruitment process.

Important Notes

- **Integrity**: We value honesty and integrity. Any attempt to cheat or manipulate the test will result in immediate disqualification.
- **Support**: For any questions or concerns, contact our recruitment team at **info@pises.org.pk**

We wish you the best of luck with your assessment and look forward to welcoming you to the PISES family!